

No. A-33015/1/2023-P.I
Government of India
Ministry of Environment, Forest and Climate Change
(P.I Section)

Indira Paryavaran Bhawan,
Jorbagh Road, Aliganj,
New Delhi - 110003

Dated: 23.03.2023

OFFICE MEMORANDUM

Subject: Internship Programme of the Ministry of Environment, Forest and Climate Change – Commencement of Summer Session 2023 and selection of Divisional Heads for the purpose of Internship Scheme - reg.

The undersigned is directed to refer to the Internship Programme of the Ministry of Environment, Forest and Climate Change and to inform the details of Divisional Heads in respect of Ministry proper and its other formations for the purpose of Summer Session 2023 as per Annexure - I.

2. It is intimated that the applications received for this purpose shall be forwarded to the concerned Divisional Heads through the dedicated portal for selection of Interns as mentioned at Para 2.7 of the Order of the Scheme dated 06.06.2022 (copy enclosed).

3. The time schedule for the Summer Session 2023 is as under: -

| Activation of Link for inviting application | Deactivation of link for closing acceptance of application | Forwarding of submitted application to Divisional Heads | Last date for Selecting Interns by Divisional Heads | Uploading of details of selected candidates on the web site | Commencement of internship programme | End of the Summer Internship Programme |
|---------------------------------------------|------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------------|--------------------------------------|----------------------------------------|
| 12.00 noon hrs. on 03.04.2023 | 23.59 hrs. on 18.04.2023 | 20.04.2023 | 26.04.2023 | 28.04.2023 | 01.05.2023 | Tentatively by end of July, 2023 |

4. In order to release the stipend to the inducted Interns, the concerned Divisions/Units in the Ministry proper will forward authenticated attendance, in original, to the P.I Section of the Ministry. Organisations beyond the Ministry proper will send the authenticated attendance along with pre receipt and bank details of Interns through email at vk.garg13@gov.in for releasing the stipend directly to the bank accounts of the Intern.

5. All the Divisional Heads are requested to adhere to the timeline mentioned in Para 3 above.

6. This issues with the approval of the Competent Authority.

Encl: As above


23/3/23

(K.N. Soren)

Under Secretary to the Government of India
Tele: 011-20819194

Distribution:

1. PPS/PS to the concerned Divisional Head.
2. Consultant (IT)/NIC Cell for uploading on MoEF&CC website.

DETAILS OF DIVISIONAL HEADS FOR MINISTRY PROPER AND OTHER FORMATIONS

MINISTRY PROPER

| Sl. No. | Disciplines | Divisions | Divisional Heads proposed for Summer Session 2023 |
|---------|----------------------------------------------------|--------------------------------------|---------------------------------------------------|
| 1 | 2 | 3 | 4 |
| 1. | Botany | CS | Ms. Rita Khanna, Scientist 'G' |
| 2. | Marine Botany | SCMD | Mrs. Rajasree Ray, Economic Advisor |
| 3. | Zoology | Eco Sensitive Zone | Dr. S. Kerketta, Scientist 'G' |
| 4. | Chemistry/Chemical Engineering | HSMD/CP | Shri Naresh Pal Gangwar, Additional Secretary |
| 5. | Environmental Sciences / Environmental Engineering | IA | Shri Sujit Kumar Bajpayee, Joint Secretary |
| 6. | Civil Engineering | IA | Shri Tanmay Kumar, Additional Secretary |
| 7. | Geography/GIS | CS | Ms. Rita Khanna, Scientist 'G' |
| 8. | Eco-system Services | Eco Sensitive Zone | Dr. S. Kerketta, Scientist 'G' |
| 9. | Physics | Climate Change | Shri Neelesh Kumar Sah, Joint Secretary |
| 10. | Geology | SCMD | Mrs. Rajasree Ray, Economic Advisor |
| 11. | Bio-Chemistry | RE | Ms. Rita Khanna, Scientist 'G' |
| 12. | Bio-technology | CS | Ms. Rita Khanna, Scientist 'G' |
| 13. | Fisheries | CRZ | Shri Sujit Kumar Bajpayee, Joint Secretary |
| 14. | Mechanical Engineering | IA (Hydro-thermal) | Shri Tanmay Kumar, Additional Secretary |
| 15. | Mining Engineering | IA | Shri Tanmay Kumar, Additional Secretary |
| 16. | Wildlife | Wildlife Division | Shri Rohit Tiwari, IG (WL) |
| 17. | Environmental Biology/ Bio Resource | Clean Technology | Shri Naresh Pal Gangwar, Additional Secretary |
| 18. | Biology Sciences | EEAT | Shri Sujit Kumar Bajpayee, Joint Secretary |
| 19. | Forestry/Agro-Forestry/ Livelihood | FC | Shri Ramesh Kumar Pandey, IG(FC) |
| 20. | Climate Change | Climate Change | Shri Neelesh Kumar Sah, Joint Secretary |
| 21. | Environmental Law | P & L | Shri Sujit Kumar Bajpayee, Joint Secretary |
| 22. | Public Finance Management | O/o CCA | Shri Arvind Kumar, CCA |
| 23. | Environmental Science | LiFE (Lifestyle for the Environment) | Shri Sharath Kumar Pallerla, Scientist 'G' |
| 24. | Forestry | NIRANTAR | Shri B.K. Singh, ADGF |

INTEGRATED REGIONAL OFFICES

| Sl. No | Name of the IRO | Disciplines | Name & Designation of the Divisional Head | Email ID |
|--------|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|-----------------------------|
| 1 | IRO, Chennai | <ul style="list-style-type: none"> • Environmental Sciences / Environmental Engineering • Geography/GIS • Environmental Law • Marine Botany | Shri R. Hemanth Kumar, Dy. Director General of Forests (C) | roefcccl@gmail.com |
| 2 | IRO, Nagpur | <ul style="list-style-type: none"> • Environmental Sciences / Environmental Engineering • Forestry/Agro Forestry/Livelihood • Environmental Law | Shri V.N. Ambade Dy. Director General of Forests (C) | apccfcentral-ngp-mef@gov.in |
| 3 | IRO, Bangalore | <ul style="list-style-type: none"> • Environmental Law • Environmental Sciences / Environmental Engineering • Public Finance Management | Shri K.P. Singh, IFS Regional Officer | rosz.bng-mef@nic.in |
| 4 | IRO, Vijayawada | <ul style="list-style-type: none"> • Environmental Sciences / Environmental Engineering • Forestry/Agro Forestry/Livelihood • Marine Botany | Dr. Suresh Babu Pasupuleti Scientist 'D' | suresh.pasupuleti@gov.in |
| 5 | IRO, Guwahati | Environmental Law | Shri W. Longvah, IFS, Inspector General of Forests (C) | iro.guwahati-mefcc@gov.in |
| 6 | IRO, Ranchi, Jharkhand | <ul style="list-style-type: none"> • Environmental Sciences / Environmental Engineering • Mining Engineering • Forestry/Agro Forestry/Livelihood | Shri Santosh Tewari Dy. Director General of Forests (C) | ro.ranchi-mef@gov.in |

AUTONOMOUS ORGANIZATIONS

| Sl. No. | Name of the Organisation | Disciplines | Name & Designation of the Divisional Head | Email ID |
|---------|-----------------------------------------|----------------|-------------------------------------------|-------------------|
| 1 | Indian Council of Forestry Research and | Climate Change | Shri Deepak Mishra | adg_edu@icfre.org |

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|---|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|------------------------|
| | Education (ICFRE), Dehradun & its Sub-Units viz. | | Assistant Director General | |
| | HFRI- Shimla | Bio-technology | | |
| | TFRI-Jabalpur | <ul style="list-style-type: none"> • Botany • Chemistry • Environmental Sciences / Environmental Engineering • Bio-technology • Forestry/Agro Forestry/Livelihood | | |
| | AFRI-Jodhpur | <ul style="list-style-type: none"> • Bio-technology • Geography/GIS • Forestry/Agro Forestry/Livelihood • Environmental Sciences / Environmental Engineering | | |
| 2 | Indian Plywood Industries Research and Training Institute (IPIRTI), Bengaluru | <ul style="list-style-type: none"> • Botany • Marine Botany • Chemistry/Chemical Engineering • Civil Engineering • Mechanical Engineering • Forestry/Agro Forestry/Livelihood | Dr. Shakti Singh Chauhan Director | director@ipirti.gov.in |
| 3 | Salim Ali Center for Ornithology and Natural History (SACON), Coimbatore | <ul style="list-style-type: none"> • Zoology • Environmental Sciences / Environmental Engineering • Environmental Biology/Bio Resource • Biology Sciences | Dr. Goldin Quadros Principal Scientist & ENVIS Coordinator | goldinq@gmail.com |

SUBORDINATE OFFICES

| Sl. No. | Name of Subordinate Office | Disciplines | Name & Designation of the Divisional Head | Email ID |
|---------|------------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------|------------------|
| 1 | National Museum of Natural History (NMNH), New Delhi | <ul style="list-style-type: none"> • Botany • Zoology | Smt. Naaz Rizvi Director | n.rizvi@gov.in |
| 2 | Botanical Survey of India (BSI) Kolkata | Botany | Dr. A.A. Mao Director | aamao@bsi.gov.in |

ENVIS (RESOURCE PARTNERS)

| Sl. No. | Name of ENVIS Resource Partner | Disciplines | Name & Designation of the Divisional Head | Email ID |
|---------|-------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------------|
| 1 | National Institute of Occupational Health (NIOH), Ahmedabad | <ul style="list-style-type: none"> • Environmental Sciences / Environmental Engineering | Dr. Santasabuj Das Scientist 'D' & Director-in-charge | director-nioh@gov.in |

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|----|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|-----------------------------|
| | | <ul style="list-style-type: none"> • Geography/GIS • Bio-technology • Climate Change | | |
| 2 | Centre for Ecological Sciences - Indian Institute of Science (IISc), Bengaluru | Geography/GIS | Dr. T.V. Ramachandra Co-ordinator, ENVIS(RP) | tvr@iisc.ac.in |
| 3 | Centre for Mining Environment (CME) IIT-Indian School of Mines, Dhanbad, Jharkhand | <ul style="list-style-type: none"> • Environmental Sciences / Environmental Engineering • Mining Engineering • Forestry/Agro forestry/Livelihood | Prof. Anshumali HOD & ENVIS Coordinator | anshumali@iitism.ac.in |
| 4 | G.B. Pant National Institute of Himalayan Environment (GBPNIHE), Almora, Uttarakhand | Forestry/Agro forestry/Livelihood | Dr. P. Ghosh Scientist 'F' | paromita.lwrm@gmail.com |
| 5 | State Council of Science and Technology for Sikkim (SCSTS), Gangtok, Sikkim | <ul style="list-style-type: none"> • Environmental Sciences / Environmental Engineering • Forestry/Agro forestry/Livelihood | Shri Dorjee Thinlay Bhutia Director-cum-ENVIS Coordinator | dorjithinlay@gmail.com |
| 6 | Institute for Ocean Management, Chennai | <ul style="list-style-type: none"> • Civil Engineering • Environment Sciences/Environmental Engineering • Forestry/Agro forestry/Livelihood • Geography/GIS | Dr. M. Krishnaveni Director IOM and ENVIS Coordinator | mkveni@annauniv.edu |
| 7 | Indian Institute of Tropical Meteorology (IITM), Pune, Maharashtra | <ul style="list-style-type: none"> • Environment Sciences/Environmental Engineering • Climate Change | Dr. B.S. Murthy Scientist 'F' | murthy@tropmet.res.in |
| 8 | Indian Institute of Chemical Technology (IICT), Hyderabad, Andhra Pradesh | <ul style="list-style-type: none"> • Climate Change • Bio-technology | Dr. Ramakrishna Sistla Senior Principal Scientist & Chair | sistla@iict.res.in |
| 9 | National Botanical Research Institute (NBRI), Lucknow, UP | <ul style="list-style-type: none"> • Environment Sciences/Environmental Engineering • Environmental Biology/Bio Resource • Botany • Eco-system Sciences | Dr. Pankaj Kumar Srivastava Principal Scientist & Coordinator | nbri-env@nic.in |
| 10 | Gujarat Cleaner Production Centre (GCPC), Gandhinagar, Gujarat | Environment Sciences/Environmental Engineering | Dr. Bharat Jain Member Secretary | gcpc11@yahoo.com |
| 11 | Department of Environmental | <ul style="list-style-type: none"> • Zoology • Environment | Prof. Kausik Mondal Professor | kausik.mondal@klyuniv.ac.in |

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|----|--------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|--------------------------|
| | Sciences (DES), Kalyani University, Kalyani, West Bengal | Sciences/Environmental Engineering • Fisheries | | |
| 12 | School of Planning and Architecture (SPA), New Delhi | • Geography/GIS • Eco-system Sciences • Climate Change | Prof. Meenakshi Dhote Professor | meenakshidhote@gmail.com |
| 13 | School of Environmental Sciences Jawaharlal Nehru University (JNU), New Delhi | • Environment Sciences/Environmental Engineering • Geology • Environmental Biology/Bio Resource • Botany | Prof. PaulrajRajamani ENVIS Coordinator & Dean | jnu-env@nic.in |
| 14 | Environment Protection Training and Research Institute (EPTRI), Hyderabad, Telangana | • Botany • Zoology • Chemistry/Chemical Engineering • Environment Sciences/Environmental Engineering • Civil Engineering • Geography/GIS • Eco-system Science • Geology • Bio-technology • Mining Engineering • Environmental Biology/Bio Resource • Biology Sciences • Forestry/Agro forestry/Livelihood • Climate Change | Smt. A. Vani Prasad, IAS Principal Secretary to Govt. of Telangana & Director General | dgeptri@gmail.com |
| 15 | Thiagarajar College of Engineering (TCE), Madurai, Tamil Nadu | Environment Sciences/Environmental Engineering | Padmashree Dr. R. Vasudevan Coordinator TCE ENVIS RP & Dean ECA Professor Chemistry | deaneca@tce.edu |
| 16 | Institute for Wildlife Sciences (IWS), University of Lucknow, Lucknow, UP | Eco-system Sciences | Prof. Amita Kanaujia Professor | kanaujia.amita@gmail.com |
| 17 | WWF – India, Lodhi Estate, New Delhi | • Geography/GIS • Wildlife | Dr. G. Arendran, Director & Coordinator-ENVIS RP | wwf@envis.nic.in |
| 18 | Asian Development Research Institute (ADRI), Patna, Bihar | • Environment Sciences/Environmental Engineering • Geography/GIS | Dr. Prabhat P Ghosh Member Secretary | ppghoshadri@yahoo.co.uk |

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|----|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|------------------------|
| | | <ul style="list-style-type: none"> • Eco-system Services • Climate Change | | |
| 19 | Bombay Natural History Society (BNHS), Mumbai, Maharashtra | Wildlife | Dr. Sujit Narwade Project Coordinator | sujit.narwade@bnhs.org |
| 20 | Consumer Education and Research Centre (CERC), Ahmedabad, Gujarat | <ul style="list-style-type: none"> • Environment Sciences/Environmental Engineering • Bio-Chemistry • Biology Sciences • Environmental Law | Ms. Anindita Mehta ENVIS coordinator, CGM CERC | cerc-env@nic.in |
| 21 | CPR Environmental Centre (CPREEC), Chennai, Tamil Nadu | Environment Sciences/Environmental Engineering | Dr. P. Sudhakar Director & ENVIS Coordinator | cpreec@envis.nic.in |
| 22 | International Institute of Health and Hygiene (IIHH), New Delhi | Environment Sciences/Environmental Engineering | Dr. Namita Mathur Coordinator | sulabh@envis.nic.in |

ENVIS (HUBS)

| Sl. No. | Name of ENVIS Hubs | Disciplines | Name & Designation of the Divisional Head | Email ID |
|---------|------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------|
| 1 | Assam Science, Technology and Environmental Council (ASTECC), Guwahati Assam | <ul style="list-style-type: none"> • Environment Sciences/ Environmental Engineering • Environmental Biology/Bio Resource • Botany • Zoology • Forestry/Agro forestry/Livelihood • Wildlife | Smt. Kimney Changsan, ACS Director | astec@rediffmail.com |
| 2 | Gujarat Ecology Commission (GEC), Gandhinagar, Gujarat | <ul style="list-style-type: none"> • Geography/GIS • Climate Change • Botany • Marine Botany • Zoology • Environment Sciences/ Environmental Engineering • Wildlife • Environmental Biology/Bio Resource • Biology Sciences | Ms. Nischal Joshi ENVIS Coordinator | nischal.joshi2@gmail.com |
| 3 | Himachal Pradesh | <ul style="list-style-type: none"> • Botany | Shri Sat Pal Dhiman | jointsecyforest05@gmail |

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|---|---------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|-----------------------------|
| | Council for Science, Technology and Environment (HIMCOSTE), Shimla, Himachal Pradesh | <ul style="list-style-type: none"> • Environment Sciences/ Environmental Engineering • Geography/GIS • Forestry/Agro forestry/Livelihood • Climate Change | Joint Member Secretary-cum-Coordinator ENVIS | .com |
| 4 | Department of Ecology, Environment & Remote Sensing, J&K | <ul style="list-style-type: none"> • Geography/GIS • Environment Sciences/ Environmental Engineering • Climate Change • Wildlife | Mr. Majid Farooq Scientist & ENVIS Coordinator | majid_rsgis@yahoo.com |
| 5 | Kerala State Council for Science, Technology and Environment (KSCSTE), Thiruvananthapuram, Kerala | <ul style="list-style-type: none"> • Geography/GIS • Environmental Law • Eco-system Services | Prof. K.P. Sudheer Ex Officio Principal Secretary S&T Department & Executive Vice President KSCSTE | evpkscste.std@kerala.gov.in |
| 6 | Mizoram Pollution Control Board, Aizawl, Mizoram (MINECO) | <ul style="list-style-type: none"> • Environment Sciences/ Environmental Engineering • Chemistry/ Chemical Engineering • Environmental Biology/Bio Resource • Eco-system Sciences | Dr. Lalramnghaki Pachuau Scientist 'B' & Coordinator | teipachuau@gmail.com |
| 7 | Punjab State Council for Science and Technology (PSCST), Chandigarh, Punjab | <ul style="list-style-type: none"> • Eco-system Sciences • Environment Sciences/ Environmental Engineering • Climate Change • Forestry/Agro forestry/Livelihood • Wildlife • Geography/GIS | Er. Pritpal Singh Additional Director & ENVIS Coordinator | pun@envis.nic.in |
| 8 | Forest and Environment Department (FED), Sikkim, Gangtok, Sikkim | <ul style="list-style-type: none"> • Environment Sciences/ Environmental Engineering • Wildlife • Environmental | Shri M.L. Srivastava, IFS Addl. Chief Secretary-cum-PCCF | pccf-fewd@sikkim.gov.in |

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|----|--------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|--------------------------|
| | | Biology/Bio Resource • Climate Change • Forestry/Agro forestry/Livelihood • Environment Law | | |
| 9 | Uttarakhand Pollution Control Board, Dehradun, Uttarakhand | • Environment Sciences/ Environmental Engineering • Environment Law | Shri S.P. Subudhi, IFS Member Secretary, UKPCB | utr@envis.nic.in |
| 10 | Department of Environment-Chandigarh (DEC), Chandigarh | • Environment Sciences/ Environmental Engineering • Climate Change | Mr. Debendra Dalai, IFS Director | ch-env@nic.in |
| 11 | Puducherry Pollution Control Committee (PPCC), Puducherry | Environment Sciences/ Environmental Engineering | Shri P. Vipin Babu Scientist (PPCC)/ENVIS Coordinator | envis.pon@nic.in |
| 12 | Directorate of Environment & Climate Change Department (DoE&CCD), Panchkula, Haryana | • Environment Sciences/ Environmental Engineering • Environment Law • Geography/GIS • Climate Change | Mr. S. Narayanan, IFS Director General | haryana-envis@hry.gov.in |

Dated: 6th June, 2022

ORDER

Subject:- "Internship Scheme" of Ministry of Environment, Forest and Climate Change.

Ministry of Environment, Forest and Climate Change has an Internship Scheme for students and the Scheme seeks to engage students with Graduation/Post Graduation Degrees as well as Research Scholars enrolled in recognized University/Institution within India or abroad, as "Interns". These "Interns" shall be inducted all over the country in various Divisions/Units of the Ministry, its Integrated Regional Offices, Autonomous Organisations, Subordinate Offices, ENVIS (Resource Partners & Hubs).

2. These "Interns", in turn, would be expected to supplement the process of analyzing within Ministry and its other formations through empirical collection and collation of in-house and other information. For the "Interns" the exposure to the functioning of the Ministry and its other formations may be an add-on in furthering their future interests.

The Scheme

2.1 Name of the Scheme: "Ministry of Environment, Forest and Climate Change Internship Scheme"

2.2 Purpose: To allow short-term exposure to "selected candidates" with different Divisions/Units of Ministry and its other formations as 'Interns'. A list of domains/areas for which Internship is available at *Annexure-I*.

2.3 Objectives of the Scheme: The Scheme has the following objectives:

(a) To allow young academic talent to be associated with the Ministry's work for mutual benefit;

(b) The "Interns" shall have an opportunity to know about the Government functioning and Regulatory and Developmental Policy issues and contribute in its amendment, if required, by generating inputs such as empirical analysis, briefing reports, policy papers; etc.

(c) A candidate can apply for the Internship Scheme only once during a financial year.

2.4 Internship:

(i) Eligibility: Applicants pursuing Graduation or Post-Graduation or Research Work from any recognized University/Institution within India or abroad shall be eligible.

(ii) Period: The period of Internship shall not exceed 3 months.

Contd....2/-

- (iii) **Experience Certificate:** A Certificate regarding successful completion of Internship shall be issued by the Divisional Head of the concerned Division in the format as available at 'Annexure-III'. Interns not completing the requisite period will not be issued any Certificate.

2.5 Logistics & Support:

Interns will be required to have their own laptops. Ministry & its other formations will provide them working space, Internet facility and other necessities as deemed fit by the concerned Head of Division.

2.6 Procedure for Applicants:

- (i) Interested Applicants may apply **online only** in the address link to be indicated in the website of Ministry for internship. Interns must also clearly indicate the area of interest. The interns shall have the option to apply in one Discipline only. In case, any application/applications is/are received for nomination in more than one Disciplines, then it will be the prerogative of the Ministry to nominate the Discipline from the Disciplines mentioned by the intern.
- (ii) At the time of joining on selection, Applicants shall be required to produce a letter from their Supervisor/Head of Department/Principal, indicating their status in the Institution and "No Objection" for allowing their student to undergo Internship programme for the period for which he or she is selected.

2.7 Procedure for Selection and Other Modalities of the Scheme:

- (i) All the applications received online will be forwarded to the concerned Heads of Verticals/ Units/Divisions in Ministry and its other formations for further scrutiny and selection. The Divisional Head will formulate an Internal Scrutiny Committee with the composition of other relevant subject expert in the Unit and any other officers and thereafter in consultation with the Internal Scrutiny Committee so constituted within his/her purview will select the Interns on merit basis;
- (ii) The Heads of Divisions/Units can take a maximum of 02 (two) interns per discipline as per Annexure I for Internship at a time. Each Head of Division/Unit can avail a maximum of 02 Interns in the Unit in the specified 22 disciplines. After selection of the candidates, the concerned Division will send the name of selected candidate to the Administration through the portal itself. The decision of the Divisional Head on the proposed selection of a candidate as intern shall be final;
- (iii) Depending upon the number of applications received against a particular domain/area, Ministry reserves the right to fix the eligibility criteria, limit the number of applicants to be called for a particular period and to decide about the mode of screening thereof;

- (iv) The concerned Heads of Divisions/Units shall be personally responsible for ensuring that the work programme and output mutually agreed upon with the Intern is satisfactorily completed. Interns shall be required to submit a brief report/paper at the end of their assignment to the Heads of the concerned Divisions/Units about their learning experience;
- (v) Seminars/presentation can be conducted by the concerned Heads of particular Divisions/Units for their interns;
- (vi) The attendance record and the details of work shall be maintained by the Heads of the Divisions/Units;
- (vii) It may be strictly observed that the conduct of the interns and their access to data shall be the sole responsibility of the concerned Group Heads only;
- (viii) The Applicant would be required to submit the following: -
Copy of Mark-Sheet/Degree of Graduation/Post-Graduation.
- (ix) Students who are pursuing MSc. Or PGDM from IIFM will be given preference;
- (x) Students / trainees have to be made their own arrangements for boarding/lodging, transportation and stationery, etc.
- (xi) The Students will not have any claim for job in Ministry of Environment, Forest and Climate Change or any other organizations under its administrative control or its other formations;
- (xii) The application must reach to the Under Secretary (P.I) Section within the stipulated period through online portal;
- (xiii) The applications found incomplete or not fulfilling criteria laid down as above will be summarily rejected;
- (xiv) Applications from the applicants who have already completed internship scheme, irrespective of the disciplines, in this Ministry shall not be entertained.

3. Stipend disbursement:

The quantum of stipend to be paid to the Interns shall be Rs. 10,000/- (Rupees ten thousand only) per month. No stipend shall be paid if the student leaves the internship before completion of one month. Subsequently, the amount of stipend shall be paid proportionately depending upon the period of internship for the subsequent period of internship. Absence of the Interns from attending the assigned task in the Ministry for more than 3 days in month shall cause deduction of stipend amount equivalent to the number of days in excess of 3 days.

Contd....4/-



4. Training Schedule:

Internship shall be conducted twice in a financial year (i) Summer Internship; and (ii) Winter Internship, the time schedule of which shall be made available on the website of this Ministry from time to time.

5. Selection Criteria:

- (i) The Applicants shall be selected on "Merit" basis.
- (ii) List of the selected candidates will be displayed on the website of Ministry.

6. Scheme Review:

Ministry reserves the right to review the scheme at any time. The Scheme so reviewed will be placed on the website of Ministry.

7. Power to Relax:

Secretary, Ministry of Environment, Forest and Climate Change shall have the power to relax any of the conditions mentioned above.


(S.P. Singh)

Under Secretary to the Government of India
Telephone: 011-20819194

Distribution:

1. PS to Hon'ble Minister (EF&CC) / PS to Hon'ble MOS (EF&CC)
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4. PPS to ADG (WL) / PPS to Sr. Economic Advisor
5. PPS to JS(MP)/PPS to JS(JT)/PPS to JS(SKB)/PPS to JS(NKS)
6. PPS/PS to CCA
7. PPS/PS to Economic Advisor
7. PPS/PS to Shri Ramesh Kumar Pandey, IGF (FC)
13. PPS/PS to Shri Rohit Tiwari, IG (WL)
14. PPS/PS to Dr. J.R. Bhatt, Scientist 'G'
15. PPS/PS to Dr. S. Kerketta, Scientist 'G'
16. PPS/PS to Ms. Rita Khanna, Scientist 'G'
17. Heads of IROs/Subordinate Offices/Autonomous Organisations/ENVIS (Resource Partners & Hubs).
18. Director (IT)/Deputy Secretary (A)
19. Consultant (IT)/NIC Cell for uploading this order on M/o EF&CC website
20. US (P.II)/US (P.III)/US (Vig.)
21. RTI Cell/Parliament Section/Guard File